Download and Installation Directions:
1. Open a web browser.   Go to the Audacity home page.
2. Once on the Audacity home page, click on the Download tab.
3. On the page you come to, click the link in the box for Windows, Mac or Linux according to the operating system you are on. This will take you to the download page.
4. For Windows or Mac, choose the "Recommended Download" which will be an installer program (.exe for Windows, .dmg for Mac). Left-click this link. This will bring up the download window.
5. Click the "Save file" button and save to your desired location.
    a. On Windows, double-click the downloaded .exe file - if a warning box appears, click "Run". Choose "English" as the language to run the installer in, and follow the instructions. Use the recommended folder to install Audacity into, and create a desktop icon for easy access later on. Once installation is complete, click "Finish" (Audacity will launch straight away unless you uncheck the "Launch Audacity" box).
    b. On Mac, double-click the downloaded .dmg to mount it. then to install Audacity, copy the "Audacity" folder from the newly mounted .dmg to /Applications or any other location of your choosing.

Exporting as an MP3 file (required):
Audacity will allow you to create wave files, which are too large in size. To export MP3 files (compress files into smaller sizes that are easily uploaded), you will need to download one more thing. Follow these directions.

1. Return to Audacity and click on the same download site as above.
2. Under Optional Downloads, choose: LAME MP3 encoder.
3. Choose the directions and follow them for your Operating System (Windows, Mac, etc.)
4. Click on the appropriate link for your system: libmp3lame-win-3.97.zip for Windows and http://lame1.buanzo.com.ar/Lame_Library_v3.98.2_for_Audacity_on_OSX.zip for Mac. Doing this will create a zip folder.
5. Save the zip folder to your desktop.
6. When you have downloaded the ZIP folder, unzip it. To unzip it, right click and choose EXTRACT ALL and then follow the wizard.
7. Move the unzipped folder with the file **lame_enc.dll** to the Audacity folder found under Programs folder in your computer. To do this, right click on the Start Menu and choose Explore.
8. Find the unzipped folder on your desktop or other preferred folder. Right click and drag to the audacity folder under Program files and release. When prompted, select Move Here.
9. Remember where you save this folder; you will need it the first time you choose FILE – EXPORT AS MP3. You only have to locate it once and then your computer will know what to do.
10. Create your file by opening Audacity and speaking into a microphone. Stop when you are done recording.
11. Go to FILE, EXPORT AS MP3 and then save the file. Now you will most likely be prompted to find the lame_enc.dll file. Hit yes and look for it on your computer. Now it is an .mp3 file that you can upload easily to your instructor for grading.